

## Troop 143 Reimbursement Request

Requester Name: \_\_\_\_\_

Date: \_\_\_\_\_

	Category (see below)	Description (incl. campout & patrol)	Budget Amount	Request Amount	Paid Amount
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
PAID ----->			\$ -	\$ -	\$ -

Comments:

Pay To: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address (If payment to be mailed):

**Categories**

- Advancements (Awards, Eagle Ceremonies, Honor Unit Patches)
- Communications (Calling Post, Photocopies, Finance, Troop master)
- Court of Honor
- Equipment
- Events - Campouts (Provide Specific Campout), High Adventure, etc.
- New Scout Materials
- Registration (New Adult, Recharter, New Scout dues, OA Registration)
- T-Shirts
- Training (NYLT, JLO, etc.)
- Eagle Project Related
- Other (Provide Specifics)

Date Paid: \_\_\_\_\_

Check #: \_\_\_\_\_

Amt of check: \_\_\_\_\_

Amt to PSA: \_\_\_\_\_

**NOTES:**

1. ALL requests for food must include the budgeted amount. Refunds are up to but not exceeding the approved spend unless prior approval is obtained from the Camping Coordinator for the associated trip.
2. Copies of receipts are required for all reimbursements.

Mail to: Cindy Bedsole, Treasurer, adr 1610 Reindeer Ridge, Alpharetta, GA 30005

Or Delivery to: Cindy Bedsole at the weekly troop meeting